

BIDS & AWARDS COMMITTEE SPECIAL MEETING FOR THE DECLARATION OF THE SINGLE CALCULATED AND RESPONSIVE BID AND ITS RECOMMENDING APPROVAL

**Resolution No. GS2024- 149
Series of 2024.**

WHEREAS, the Rizal Provincial Government advertised the Invitation to Bid (IB) for the Rental of Photocopying Machine for use of Rizal Provincial Government which was posted in the Philippine Government Electronic Procurement System (PhilGEPS), LGU website and in three (3) conspicuous places, to wit: at the lobby of the Rizal Provincial Government Capitol Bldg., RPHS – Morong and RPHS - Angono for the period covered from 26 November 2024 to 15 December 2024 in compliance with RA 9184 otherwise known as the Government Procurement Reform Act and its 2016 Revised Implement Rules and Regulation (IRR);

WHEREAS, the Approved Budget for the Contract (ABC) as stated in the IB is One Million Two Hundred Thousand Pesos (₱ 1,200,000.00) or Seventy Five Centavos (₱ 0.75) per copy;

WHEREAS, in response to the said advertisement, one (1) supplier/contractor purchased bid documents and submitted its bid, that is, Otus Copy Systems, Inc.;

WHEREAS, the bidder’s technical component of the proposal, including the eligibility requirements were submitted on 16 December 2024 and was thereafter found to be eligible;

WHEREAS, the bidder’s financial component of the bid was found to be substantially complying;

Name of Bidder	Bid Amount (as read)	% Variance from ABC
Otus Copy Systems, Inc.	₱ 0.73 per copy	2.67 %

WHEREAS, the detailed evaluation of the bid conducted after the opening of bid resulted in the following:

Name of Bidder	Bid Amount (as calculated)	% Variance from ABC
Otus Copy Systems, Inc.	₱ 0.73 per copy	2.67 %

WHEREAS, upon careful scrutiny and evaluation of the submitted bid proposal, it was found out that Otus Copy Systems, Inc. appears to be the single calculated and responsive bid for the Rental of Photocopying Machine the amount of Seventy Three Centavos (₱ 0.73) per copy;

WHEREAS, upon careful examination, validation and verification of the requirements, to wit: the technical component including the eligibility requirements and financial component of the bid submitted by the bidder, the documents passed the post-qualification conducted after the bid evaluation and such has been found to be responsive;

NOW THEREFORE, WE, the members of the Bids & Awards Committee, hereby RESOLVE as it is hereby RESOLVED:


1. **TO DECLARE OTUS COPY SYSTEMS, INC.** as the bidder with the single calculated and responsive bid for the **Rental of Photocopying Machine** in the amount of **Seventy Three Centavos (₱ 0.73) per copy**;
2. To recommend for approval by the Honorable Governor of the Rizal Provincial Government the foregoing findings.


UNANIMOUSLY APPROVED this 19th day of December 2024, at the City of Antipolo, Province of Rizal.

RECOMMENDING APPROVAL:

~~Engr. LUISITO G. MUNSOD~~
Chairman
Bids and Awards Committee

Atty. ERICA T. GATAN
Provincial Administrator
BAC Vice-Chairman


Atty. MARIA SALVE R. ADAMOS
Assistant Provincial Legal Officer
BAC Member


JOSEPH G. CENIDOZA
Provincial Assessor
BAC Member


Arch. HERBERT V. JOSE, En.P.
OIC - PPDO
BAC Member


EUGENE T. DURUSAN
Human Resource Management Officer
BAC Member

APPROVED:


Hon. NINA RICCI A. YNARES
Governor