

Republic of the Philippines
PGO RIZAL
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO RIZAL in the CSC website:

PHIL M. COSEP
Date: May 07, 2025

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Provincial Government Department Head (Provincial Planning and Development Coordinator)	PPDO-01	26	121,146.00	Bachelor's degree preferably in Urban Planning, Development Studies, Economics, Public Administration or any related course	None required	5 years of experience in development planning or in any related field	RA 1080, as amended, (Environmental Planner)	Must be a citizen of the Philippines, resident of the local government unit concerned, and of good moral character	RPG-R04

2	Provincial Government Assistant Department Head (Assistant Planning and Development Coordinator)	PPDO-02	24	94,132.00	Bachelor's degree	24 hours of training on management/supervision	4 years in positions involving management/supervision	Career Service (Professional) Second Level Eligibility		RPG-R04
3	Planning Officer IV	PPDO-08	22	74,836.00	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility		RPG-R04
4	Project Evaluation Officer IV	PPDO-19	22	74,836.00	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility		RPG-R04

The Rizal Provincial Government highly encourages all interested and qualified applicants regardless of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity or political affiliation to apply.

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 27, 2025.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

PHIL M. COSEP

Officer-In-Charge

Office of the Provincial Human Resource Management

Officer

Ynares Center Complex Brgy. San Roque Antipolo City

hrmo@rizalprovincialgov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.