

Republic of the Philippines
PGO RIZAL
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO RIZAL in the CSC website:

EUGENE P. DURUSAN
PG Department Head, HRMO

Date: March 19, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide IV (Clerk II)	PA-241	4	13214	Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility		RO4-RPG
2	Provincial Government Department Head (Provincial Planning and Development Coordinator)	PPDO-279	26	107444	Bachelor's degree preferably in Urban Planning, Development Studies, Economics, Public Administration or any related course	None Required	5 years experience in development planning or in any related field	RA 1080 (Environmental Planner)		RO4-RPG
3	Project Development Officer III	PPDO-301	18	40637	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility		RO4-RPG
4	Administrative Aide VI (Accounting Clerk II)	PAC-432	6	14847	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility		RO4-RPG

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5	Attorney III	PAO-591	21	57805	Bachelor of Laws	4 hours of relevant training	1 year of relevant experience	RA 1080		RO4-RPG
6	Disability Officer IV	PSW-1303	22	65319	Bachelor's Degree	16 hours of relevant training on disability affairs	3 years of relevant experience on disability affairs	Career Service (Professional) Second Level Eligibility		RO4-RPG
7	Engineering Assistant	PEO-741	8	16758	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility		RO4-RPG
8	Mechanic III	PEO-891	9	17975	High School Graduate or Completion of relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	CSC MC No. 10, S. 2013-Cat. II		RO4-RPG

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					Education	Training	Experience	Eligibility	Competency (if applicable)	

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 3, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

EUGENE P. DURUSAN
PG Department Head, HRMO
Ynares Center Complex, Antipolo, City
hrrpg_recruitment@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO RIZAL in the CSC website:

EUGENE P. DURUSAN
PG Department Head, HRMO

Date: February 27, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Project Development Officer III	PPDO - 301	18	38085	Bachelor's degree relevant to the job	4 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility		RO4-RPG
2	Provincial Government Department Head (Rizal Provincial Hospital System Department Head)	PHO - 1317	26	92108	Bachelor's degree	32 hours of training on management/supervision	5 years in positions involving management/supervision	RA 1080		RO4-RPG
3	Security Guard II	PA - 143	5	13481	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013 - Cat. IV)		RO4-RPG
4	Administrative Aide I (Utility Worker I)	GSO - 355	1	10510	Must be able to read and write	None required	None required	None required		RO4-RPG
5	Local Treasury Operations Officer IV	PTO - 515	22	58717	Bachelor's degree	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility		RO4-RPG

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EUGENE P. DURUSAN
PG Department Head, HRMO

Date: February 27, 2019

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					Education	Training	Experience	Eligibility	Competency (if applicable)	
6	Provincial Government Assistant Department Head (Assistant Provincial Engineer)	PEO - 729	24	73299	Bachelor's degree	24 hours of training on management/supervision	4 years in positions involving management/supervision	RA 1080		RO4-RPG
7	Motorpool Supervisor II	PEO - 748	9	17473	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility		RO4-RPG
8	Administrative Officer II (Administrative Officer I)	PEO - 857	11	20179	Bachelor's degree	None required	None required	Career Service (Professional) Second Level Eligibility		RO4-RPG

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EUGENE P. DURUSAN
PG Department Head, HRMO

Date: February 27, 2019

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					Education	Training	Experience	Eligibility	Competency (if applicable)	

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

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To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of PGO RIZAL in the CSC website:

Eugene P. Durusan
PG Department Head, HRMO

Date: January 10, 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Supervising Admin Officer (Administrative Officer IV)	PEO-775	22	58717	Bachelor's Degree	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility		RO4-RPG
2	Project Evaluation Officer IV	PPDO-295	22	58717	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility		RO4-RPG
3	Administrative Assistant III (Storekeeper III)	PTO-467	9	17473	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-Professional) First Level Eligibility		RO4-RPG
4	Senior Agriculturist	PAG-655	18	38085	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility		RO4-RPG

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Eugene P. Durusan
PG Department Head, HRMO

Date: January 10, 2019

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than , February 1, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Eugene P. Durusan

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